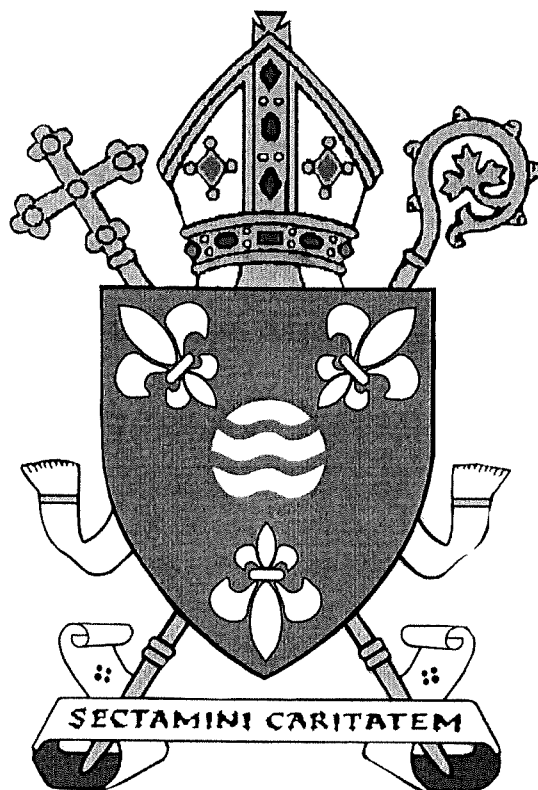


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# Diocese of Motherwell



## Financial Return Form

**Diocese of Motherwell**

**Charity No:**

**SC011041**

**Parish: St Augustine's**

**Town:**

**Coatbridge**

**Finance Returns for year ending 31 December 2018**

# SECTION 1

## Parish Assets and Liabilities

|                                                   |              |                                          |              |
|---------------------------------------------------|--------------|------------------------------------------|--------------|
| Opening balances<br>As at 1 <sup>st</sup> January |              | Expenditure for the<br>Year. (Code 3900) | £ 375,149.56 |
| TOTAL BANK                                        | £ 4,090.44   | Closing Balances as<br>at 31st December  |              |
| CASH                                              |              | TOTAL BANK                               | £ 14,141.90  |
|                                                   |              | CASH                                     |              |
| Income for year<br>(Code 4900)                    | £ 385,201.02 |                                          |              |
| TOTAL                                             | £ 389,291.46 | TOTAL                                    | £ 389,291.46 |

| Statement of cash assets at year end  |            | Statement of cash liabilities                                                                                                                                          |     |
|---------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Monies in Parish:                     | £          | Debt to Diocese at:                                                                                                                                                    | £   |
| Current Accounts                      | 13,395.53  | P.I.F.                                                                                                                                                                 |     |
| Deposit/Int. Accounts                 | 2.64       | Levy                                                                                                                                                                   | -   |
| Cash on hand                          |            | Special Collections                                                                                                                                                    | -   |
| Monies with Diocese:                  |            |                                                                                                                                                                        |     |
| P.I.F.                                |            |                                                                                                                                                                        |     |
| P.A.F.                                | 1,185.69   |                                                                                                                                                                        |     |
| Other (specify)                       | -          |                                                                                                                                                                        |     |
|                                       | -          |                                                                                                                                                                        |     |
| TOTAL                                 | £ 1,185.69 |                                                                                                                                                                        | £ - |
| Statement of Property Valuation after |            | I hereby certify that this summary is a wholly<br>accurate reflection of all the financial transactions<br>of the<br>Parish of : _____<br>Signed: _____<br>Date: _____ |     |
| Property purchased in<br>year         | £ -        |                                                                                                                                                                        |     |
| Property sold in year                 | £ -        |                                                                                                                                                                        |     |
| TOTAL                                 | £ -        |                                                                                                                                                                        |     |

**SECTION 2****Income**

| Income |                                               | Total        |
|--------|-----------------------------------------------|--------------|
| Code   | Description                                   | £            |
| 4100   | Church Ordinary Income                        | 127,093.46   |
| 4101   |                                               | -            |
|        |                                               | -            |
|        |                                               | -            |
| 4102   | Tax repayments on Gift Aid*                   | 17,996.06    |
| 4103   | Special Collections (restricted funds)        | 12,241.00    |
| 4104   | Votive Candles                                | 9,945.00     |
| 4105   | Hall(s): Rental Income                        | 24,544.34    |
| 4106   | Hall(s): Bar/Catering Income                  | 69,507.12    |
| 4107   | Fundraising                                   | 13,355.00    |
| 4108   | Hospital Chaplaincy                           | -            |
| 4109   | Bank Interest received: Parish Account(s)     |              |
| 4110   | Bank Interest: Hall Account(s)                |              |
| 4111   | Diocesan Interest received * (P.I.F. & P.A.F) | 2.96         |
| 4112   | Stall                                         | 7,204.00     |
| 4113   | Donations                                     | 4,244.15     |
| 4114   | Refunds                                       | 1,826.25     |
| 4115   | Legacies                                      |              |
| 4116   | Other Income (please specify)                 |              |
|        | Advertising                                   | 2,335.00     |
|        | Sale of Wood Street, Coatbridge               | 82,730.80    |
|        | VAT on Hall                                   | 12,175.88    |
|        | iv.                                           | -            |
|        | SUBTOTAL                                      |              |
| Add:-  |                                               | 385,201.02   |
| 1111   | PIF repayments to parish                      |              |
| 1112   | Parish loan from Diocese                      | -            |
| 1113   | Transfers to/from other banks                 |              |
|        |                                               |              |
| 4900   | TOTAL ANNUAL INCOME                           | £ 385,201.02 |

\* Note: Include interest retained by Diocese.

## SECTION 3

### *Expenditure*

|             | Expenditure             | Total     |
|-------------|-------------------------|-----------|
| Code        | Description             | £         |
| <b>3100</b> | <b>House Management</b> |           |
| 3101        | Housekeeping            | 7,731.08  |
| 3102        | Repairs & Maintenance   | 12,987.57 |
| 3103        | Furnishings             | 5,628.37  |
| 3199        | Sundry                  |           |
|             | i.                      | -         |
|             | ii.                     | -         |

|             |                                  |           |
|-------------|----------------------------------|-----------|
| <b>3200</b> | <b>Church Management</b>         |           |
| 3201        | Repairs & Maintenance            | 11,208.26 |
| 3202        | Furnishings & Vestments          | 1,166.63  |
| 3203        | Divine Service (include votives) | 12,384.75 |
| 3204        | Stall                            | 6,038.61  |
| 3205        | Supply Costs & other Church Fees | 6,559.70  |
| 3299        | Sundry                           |           |
|             | i.                               | -         |
|             | ii.                              | -         |

|             |                        |           |
|-------------|------------------------|-----------|
| <b>3300</b> | <b>Hall Management</b> |           |
| 3301        | Repairs & Maintenance  | 3,059.22  |
| 3302        | Furnishings            | 4,556.75  |
| 3303        | Bar/Catering           | 35,059.39 |
| 3304        | Cleaning               | 1,101.73  |
| 3305        | Wages                  | 33,267.14 |
| 3306        | Telephone              | 710.54    |
| 3399        | Sundry                 | 6,161.36  |
|             | Hall VAT               | 10,062.68 |
|             | ii.                    | -         |

|             |                                     |          |
|-------------|-------------------------------------|----------|
| <b>3400</b> | <b>Ground's Management</b>          |          |
| 3401        | Repairs & Maintenance               | 4,060.07 |
| 3402        | Other (e.g. Electrical, reports...) | 825.49   |
| 3499        | Sundry                              | -        |
|             | i.                                  | -        |
|             | ii.                                 | -        |

## **SECTION 3 continued.**

### ***Expenditure***

|             | <b>Expenditure</b>              | <b>Total</b> |
|-------------|---------------------------------|--------------|
| <b>Code</b> | <b>Description</b>              | <b>£</b>     |
| <b>3500</b> | <b>Office Management</b>        |              |
| <b>3501</b> | Repairs & Maintenance           | -            |
| <b>3502</b> | Furnishing & Equipment          | 60.00        |
| <b>3503</b> | Printing, Stationery & Admin.   | 10,753.88    |
| <b>3504</b> | Professional Costs (e.g. audit) | 4,653.91     |
| <b>3599</b> | Sundry                          | -            |
|             | i.                              | -            |

|             |                                                   |           |
|-------------|---------------------------------------------------|-----------|
|             | <b>Diocesan Management</b>                        |           |
| <b>3603</b> | Special Collections (restricted funds)            | 12,211.00 |
| <b>3604</b> | Diocesan Levy                                     | 30,937.92 |
| <b>3606</b> | Parochial Investment Fund Interest payment        | 774.55    |
| <b>3608</b> | Parochial Investment Fund & Pastoral Aid Fund     | 23,519.92 |
| <b>3609</b> | P.I.F/PAF Interest Retained by/donated to Diocese | 2.96      |

|             |                                               |                     |
|-------------|-----------------------------------------------|---------------------|
| <b>3600</b> | <b>General Parish Management</b>              |                     |
| <b>3601</b> | Pastoral Renewal                              | 2,563.81            |
| <b>3602</b> | Clergy professional Development               | 2,178.20            |
| <b>3610</b> | Donations to Charities                        | 1,507.00            |
| <b>3611</b> | Salaries & NIC (clergy)                       | 2,522.00            |
| <b>3612</b> | Salaries & NIC (employees)                    | 36,813.64           |
| <b>3613</b> | Telephone (overall)                           | 1,335.61            |
| <b>3614</b> | Travel Expenses & Car insurance               | 7,411.94            |
| <b>3615</b> | Heat & Light (overall)                        | 22,050.22           |
| <b>3616</b> | Council Tax                                   | 1,358.11            |
| <b>3617</b> | Water Rates (overall)                         | 845.51              |
| <b>3618</b> | School Chaplaincy Support                     |                     |
| <b>3619</b> | Overall Insurance (including St. Mungo's)     | 6,837.98            |
| <b>3621</b> | Gifts from Parish                             | 4,111.32            |
| <b>3622</b> | Hospitality                                   |                     |
| <b>3623</b> | Fundraising Expenses                          |                     |
| <b>3699</b> | Sundry                                        | 529.80              |
|             | Repairs and maintenance for rental properties |                     |
|             | ii.                                           | -                   |
| <b>3700</b> | Transfers to/from other banks                 | -                   |
| <b>3900</b> | <b>TOTAL ANNUAL EXPENDITURE</b>               | <b>£ 375,149.56</b> |

## SECTION 6

Please list below the details of all the Current Accounts for which this return has been prepared.  
Enclose this page with your Annual Returns Form together with a "Certificate of Balance" for each account listed. Thank you.

|                    |  |                          |             |
|--------------------|--|--------------------------|-------------|
| Name of Account    |  | Balance as per statement | £ 13,395.53 |
| Purpose of Account |  | Less un-cashed cheques:  | £ -         |
| Name of Bank       |  | Add lodgements un-banked | £ -         |
| Address of Bank    |  | True Balance             | £ 13,395.53 |
| Sort Code          |  | Account Number           |             |

|                    |  |                          |        |
|--------------------|--|--------------------------|--------|
| Name of Account    |  | Balance as per statement | £ 2.64 |
| Purpose of Account |  | Less un-cashed cheques:  | £ -    |
| Name of Bank       |  | Add lodgements un-banked | £ -    |
| Address of Bank    |  | True Balance             | £ 2.64 |
| Sort Code          |  | Account Number           |        |

|                    |  |                          |          |
|--------------------|--|--------------------------|----------|
| Name of Account    |  | Balance as per statement | £ 743.73 |
| Purpose of Account |  | Less un-cashed cheques:  |          |
| Name of Bank       |  | Add lodgements un-banked | £ -      |
| Address of Bank    |  | True Balance             | £ -      |
| Sort Code          |  | Account Number           |          |

**Total Bank Balances at 31 December 2018**

(i.e. the sum of ALL true bank balances above)

**Transfer this TOTAL to the Finance Returns**

£ 13,398.17

## **SECTION 5**

**BANK calculation as at (last day of business) 31 December 2018**

Complete the following for each Current Account & Deposit/Interest Bearing Account used by the Parish. Remember to enclose a Certificate of Balance, as at 31<sup>st</sup> (last day of business) December for each account. ALL parish accounts must be reported.

### **Current Account(s):**

| <b>Name of Account</b>                            | <b>Account Number</b> | <b>True Balance</b> |
|---------------------------------------------------|-----------------------|---------------------|
| 1.                                                |                       | 13,395.53           |
| 2.                                                |                       | 2.64                |
| 3.                                                |                       | -                   |
| 4.                                                |                       | -                   |
|                                                   |                       | -                   |
| <b>Total of ALL Current Accounts at year end:</b> |                       | <b>£ 13,398.17</b>  |

### **Deposit/Interest Accounts:**

| <b>Name of Account</b>                            | <b>Account Number</b> | <b>True Balance</b> |
|---------------------------------------------------|-----------------------|---------------------|
| 1.                                                |                       | 743.73              |
| 2.                                                |                       | -                   |
| 3.                                                |                       | -                   |
| 4.                                                |                       | -                   |
| 5.                                                |                       | -                   |
| <b>Total of ALL Current Accounts at year end:</b> |                       | <b>£ 743.73</b>     |

Transfer the TOTAL from each category of Accounts listed above and used by the Parish to the front page of this Returns Form as *Monies in Parish*. Also use the grand total from this page as *Closing Balances at Bank* on the front page. Thank you.